



**PART 6**

**COUNCILLORS'**  
**REMUNERATION SCHEME**

July 2023

THE LOCAL AUTHORITIES (MEMBERS' ALLOWANCES) (ENGLAND) REGULATIONS 2003  
THE LOCAL AUTHORITIES (MEMBERS' ALLOWANCES) (ENGLAND) (AMENDMENT)  
REGULATIONS 2003

**MEMBERS' ALLOWANCES SCHEME**

1. The following allowances are payable to members of South Staffordshire Council ("the Council") and in the case of Standards and Resources Committee a non-member, from 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024, and each year thereafter unless amended or revoked, namely,

- an annual basic allowance of £6,343 payable monthly to all members of the Council;
- an annual special responsibility allowance payable monthly to those members (and in the case of the Standards and Resources Committee any non-member) who hold the following office under the Council at the rates indicated against each office and additional to the basic allowance:

Leader of the Council	£15,168
Cabinet Members	£6,619
Leader of the Major Opposition Group	£2,757
Chairman of the Planning Committee	£3,866
Chairman of the Overview and Scrutiny Committee	£2,757
Chairman of the Standards and Resources Committee	£2,757
Chairman of the Licensing and Regulatory Committee	£2,757
Chairman of the Audit & Risk Committee	£2,757
Vice-Chairman of the Planning Committee	£1,102

on the basis that only one special responsibility allowance will be paid to a member in addition to the basic allowance;

- travel and subsistence allowances in accordance with the Council's scheme for the time being relating to the same (including, for the avoidance of doubt, parking charges), for officers paid on spinal column point 38 with the Council Offices, Codsall, being regarded as the normal place of work for the purposes of that scheme and payable in respect of all duties falling within the categories specified in regulation 8 of the Local Authorities (Members' Allowances) (England) Regulations 2003.
- an annual allowance to the Chairman of the Council of £5,515 payable monthly under the provisions of Section 3 of the Local Government Act, 2000, in addition to the annual basic allowance on the basis that no special responsibility allowance will be paid to the Chairman; and
- an annual allowance to the Vice-Chairman of the Council of £2,757 payable monthly under the provisions of Section 5 of the Local Government Act, 2000,

in addition to the annual basic allowance on the basis that no special responsibility allowance will be paid to the Vice-Chairman.

2. All allowances are subject to a yearly increase on 1<sup>st</sup> April each year (from 1.4.2023) based on the recommended increase for Chief Officer's pay (whether implemented or not by the authority).
3. Where a term of office of any person covered by this scheme begins or ends otherwise than at the beginning or end of a year, the entitlement shall be to payment of such part of the allowance as bears to the whole the same proportion as the number of days during which the term of office as member subsists bears to the number of days in that year.
4. Where payment of any allowance has already been made in respect of any period during which any person covered by this scheme is concerned is:
  - 3.1 ceases to be a member of the Council; or
  - 3.2 is in any other way not entitled to receive the allowance in respect of that period,

the Council may require that such part of the allowance as relates to any such period be repaid to the Council.

5. Where a member of the Council is also a member of another authority, that member may not receive allowances from more than one authority in respect of the same duties.
6. Any person covered by this scheme may, by notice in writing given to the Chief Executive, elect to forego the entitlement or any part of the entitlement to allowances.
7. Any person covered by this scheme shall supply on a monthly basis, any claim for travelling and/or subsistence allowances to which they have become entitled during the previous month and details of any other expenses incurred in the performance of their duties as a councillor and for which they have not been reimbursed.
8. Claims for travelling and subsistence allowances must be made within three months of the end of the month in which they arose failing which the Chief Finance Officer shall refuse to pay them.
9. As soon as reasonably practicable the Corporate Director of Governance shall ensure that the provisions relating to the publicity required for this scheme and for the report of the Independent Remuneration Panel are met.